Education Officer Reappointment Summary Report

For CE and Tenure Tracks

Name & Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Review the statements below for compliance; indicate adherence with a check.

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|  | **Onboarding for Teaching course requirements** have been completed.  *(Required for first reappointment only.)* |
|  | **Education Activities Workbook has been reviewed**. Required annual minimum of 100 credits of active and high-quality education engagement has been met. |
|  | **Teaching data (TED, Blue etc.) has been reviewed** - **no founded concerns in scores or comments**. \**If any concerns, see below.* |

\*Faculty with scores </= 3 are expected to receive outreach from the dept with the goal of improving teaching. Low scores, negative comments, and any remediation or coaching plan should be briefly addressed here. Link to [Coaching Resources](https://www.med.upenn.edu/flpd/faculty-remediation.html). Professionalism concerns identified must be brought to the attention of the department’s designated professionalism representative.

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**If teaching data is not available:** Indicate below other metrics used to evaluate the quality of candidate’s educational activities. (NOTE: In preparation for future promotion - If no data is available in the teaching category, a candidate will typically need to demonstrate trajectory and impact in at least 2 education categories.)

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|  |

Name Date

**Education Officer**